

Replica Shroud Sewer

Volunteer Role:	Replica Shroud Sewer
Responsible to:	Trust Director
Hours and time frame:	One-off resource development (for completion December 2012)
Location/workspace/equipment:	Home-based, using own equipment. We will provide necessary textiles/thread
Purpose:	To create up to 3 shroud sample books and sew up to 5 replica shrouds, based on designs and materials at the factory. These will be used as resources in the public activity programme
Responsibilities:	<ul style="list-style-type: none"> • To sew shrouds and sample books, replicating as far as possible to designs and textiles found in the archive • To advise on materials to buy • Access to the Newman Brothers Archives • Possibly be filmed creating the shrouds • To keep an accurate record of your volunteer hours and submit a timesheet
Skills/qualities required:	<ul style="list-style-type: none"> • Sewing skills • Interest in history of Coffin Fitting Works
Support/training provided:	<ul style="list-style-type: none"> • Familiarisation of the building, its contents and its planned programme of public activity • Materials required • 'Out of pocket' expenses • Additional relevant training as identified
What Birmingham Conservation Trust expects from volunteers:	<ul style="list-style-type: none"> • Maintain good working relationships with staff, other volunteers and members of the public • Attend appropriate training and learn about the work of Birmingham Conservation Trust • Promote understanding and enjoyment of Birmingham's built heritage • Be reliable in delivering tasks identified • Observe organisational policy and procedures • Protect BCT property from theft, damage or loss, within the limit of their responsibilities • To safeguard confidential information about BCT and refer any controversial matters relating to the work of BCT to their manager