

Fundraiser

Volunteer Role:	Fundraiser for Birmingham Conservation Trust
Responsible to:	Trust Director
Hours and time frame:	Whatever you can do to support the Trust's work
Location/workspace/equipment:	None identified
Purpose:	To fundraise for BCT through seeking sponsorship (for individual effort) or donations to BCT at events
Responsibilities:	<ul style="list-style-type: none"> • Discuss with the Trust Director your fundraising ideas for our charity (this might be entering a fun run, face painting at a village fete or giving proceeds of a car boot sale to BCT!) • It may be appropriate to set up your own fundraising page through Just Giving – we are a member See: http://www.justgiving.com/birminghamct/Raisemoney • You can donate the money you raise through <i>Just giving</i> as well. • Take photos so we can celebrate your achievements! • To keep an accurate record of your volunteer hours and submit a timesheet
Skills/qualities required:	<ul style="list-style-type: none"> • Enthusiasm and passion to support the work of the Trust • Self-motivation and ability to work on your own initiative
Support/training provided:	<ul style="list-style-type: none"> • Support of the Development Officer or Trust Director • We can help promote your fundraising event or activity through our members and through our social media networks – even support you in writing a press release. • Additional relevant training as identified • 'Out of pocket' expenses
What Birmingham Conservation Trust expects from volunteers:	<ul style="list-style-type: none"> • Maintain good working relationships with staff, other volunteers and members of the public • Attend appropriate training and learn about the work of Birmingham Conservation Trust • Promote understanding and enjoyment of Birmingham's built heritage • Be reliable in delivering tasks identified • Observe organisational policy and procedures • Protect BCT property from theft, damage or loss, within the limit of their responsibilities • To safeguard confidential information about BCT and refer any controversial matters relating to the work of BCT to their manager